



PUBLIC MEETING MINUTES

April 16, 2018

7:00 p.m.

CALL TO ORDER: 7:03 p.m.

MEMBERS PRESENT: Co-chair Tom Carlsen, Member Kim Zemaitis, Member Anita Taylor.

MEMBERS ABSENT: Co-chair Michele Chadwick (arranged) and Member Bonnie Diedrich.

OTHERS PRESENT: Manager Jason Kinley

ROLL CALL: Member Kim Zemaitis; Member Anita Taylor; Co-chair Tom Carlsen; Manager Jason Kinley.

AGENDA AMENDMENTS: Mr. Kinley identified a spelling error that he corrected and two items in the consent agenda were mislabeled. Mr. Carlsen entertained a motion to accept the agenda amendments as listed. Mrs. Zemaitis moved to accept the agenda amendments as listed, Mrs. Taylor seconded the motion, and the motion carried unanimously (Zemaitis, Taylor, Unanimous).

CONSENT AGENDA: The consent agenda was presented to the board. After brief discussion, Mr. Carlsen entertained a motion to approve the consent agenda as presented. Mrs. Zemaitis moved to approve the consent agenda as presented, Mrs. Taylor seconded the motion, and the motion carried unanimously (Zemaitis, Taylor, Unanimous).

ITEMS FROM THE BOARD: Mr. Kinley discussed the need to postpone the May 21, 2018 public meeting due to schedule conflicts. The next regularly scheduled meeting will be held May 30 or 31, 2018.

MANAGER'S REPORT: Mr. Kinley provided a brief staffing update and training meeting update. Mr. Kinley presented a contract with Keller Associates for consideration to assist the district with the bid process and plans for the administration building. After discussion, Mr. Carlsen entertained a motion to authorize Mr. Kinley to contract with a consultant to assist with the bid process and plans for the administration building and is authorized to commit up to \$23,500.00 to secure such consultant. Mrs. Taylor moved to authorize Mr. Kinley to contract with a consultant to assist with the bid process and plans for the administration building and is authorized to commit up to \$23,500.00 to secure such consultant, Mrs. Zemaitis seconded the motion, and the motion carried unanimously (Taylor, Zemaitis, Unanimous). Mr. Kinley presented a quote for a new air conditioner and heat pump unit for the office for consideration. After discussion, Mr. Carlsen entertained a motion to authorize the purchase of a new air conditioner and heat pump unit for the office at a cost of \$5200. Mrs. Zemaitis moved to authorize the purchase of a new air conditioner and heat pump unit for the office at a cost of \$5200, Mrs. Taylor seconded the motion, and the motion carried unanimously (Zemaitis, Taylor, Unanimous). Mr. Kinley discussed an inquiry from Laurie Boston regarding serving as a volunteer on the Gem County emergency operations center. After discussion, the board felt that volunteering to serve on the Gem County emergency operations center would conflict with the numerous obligations to the district and other commitments that Mr. Kinley has in place already.

ADJOURNMENT: Mr. Carlsen adjourned the meeting at 7:55 p.m.