



PUBLIC MEETING MINUTES

January 22, 2018

7:00 p.m.

CALL TO ORDER: 7:00 p.m.

MEMBERS PRESENT: Co-chair Tom Carlsen, Co-chair Michele Chadwick, Member Kim Zemaitis, Member Anita Taylor.

MEMBERS ABSENT: Member Bonnie Diedrich.

OTHERS PRESENT: Manager Jason Kinley, District Auditor Jordan Zwygart.

ROLL CALL: Manager Jason Kinley, Co-Chair Tom Carlsen; Member Kim Zemaitis; Member Anita Taylor; Co-chair Michele Chadwick.

AGENDA AMENDMENTS: Mrs. Chadwick entertained a motion to amend the agenda to add the manager travel report to the Manager's Report. Mr. Carlsen moved to amend the agenda to add the manager travel report to the Manager's Report, Mrs. Zemaitis seconded the motion and the motion carried (Carlsen, Zemaitis, Unanimous).

CONSENT AGENDA: The consent agenda was presented to the board. After brief discussion, Mrs. Chadwick entertained a motion to approve the consent agenda as presented. Mrs. Taylor moved to approve the consent agenda as presented, Mrs. Zemaitis seconded the motion, and the motion carried unanimously (Taylor, Zemaitis, Unanimous).

ITEMS FROM THE BOARD: Mrs. Chadwick and Mrs. Taylor discussed a training workshop they attended in November that was put on by the Idaho Mosquito and Vector Control Association. Discussion was held regarding bringing Dan Chadwick in to a board meeting to discuss some of the material presented at the workshop.

NEW BUSINESS: Jordan Zwygart presented the Fiscal Year 2017 Audit Report for review and discussion. After discussion, Mrs. Chadwick entertained a motion to accept the Fiscal Year 2017 Audit Report with minor corrections. Mrs. Zemaitis moved to accept the Fiscal Year 2017 Audit Report with minor corrections, Mr. Carlsen seconded the motion, and the motion carried (Zemaitis, Carlsen, Unanimous). Mr. Kinley presented the 2017 Year End Report for board review and approval. After discussion, Mrs. Chadwick entertained a motion to accept and approve the 2017 Year End Report with minor corrections. Mr. Carlsen moved to accept and approve the 2017 Year End Report with minor corrections, Mrs. Zemaitis seconded the motion, and the motion carried (Carlsen, Zemaitis, Unanimous). Mr. Kinley presented Resolution 2018-01, a resolution for the sole source procurement of larval mosquito control products for the 2018 mosquito control season. After discussion, Mrs. Chadwick entertained a motion to accept Resolution 2018-01 as presented. Mrs. Zemaitis moved to accept Resolution 2018-01 as presented, Mrs. Taylor seconded the motion, and the motion carried (Zemaitis, Taylor, Unanimous). The floor was opened for board officer nominations. Mrs. Chadwick and Mr. Carlsen were nominated as co-chairpersons of the district board of trustees by Mrs. Taylor. Mrs. Chadwick entertained a motion to elect Mrs. Chadwick and Mr. Carlsen as co-chairpersons of the district board of trustees for 2018. Mrs. Taylor moved to elect Mrs. Chadwick and Mr. Carlsen as co-chairpersons of the district board of trustees for 2018, Mrs. Zemaitis seconded the motion, and the motion carried (Taylor, Zemaitis, Unanimous).

MANAGER'S REPORT: Mr. Kinley provided a brief staffing update. Mr. Kinley provided a facility and administration building update. Mr. Kinley presented an estimate for an additional fogging machine for district operations. The estimate was \$11,259.56 for a 2018 Clarke Grizzly fogger. After discussion, Mrs. Chadwick entertained a motion to authorize Mr. Kinley to purchase a 2018 Clarke Grizzly fogger for \$11,259.56 and to authorize Mr. Kinley to sell, as appropriate, the adult mosquito control product, Deltagard, that is not conducive for use in the district's equipment and operations. Mr. Carlsen moved to authorize Mr. Kinley to purchase a 2018 Clarke Grizzly fogger and to authorize Mr. Kinley to sell, as appropriate, the adult mosquito control product that is not conducive for use in the district's equipment and operations, Mrs. Taylor seconded the motion, and the motion carried (Carlsen, Taylor, Unanimous). Mr. Kinley discussed his upcoming travel to conferences and meetings to include the American Mosquito Control Association Annual Meeting in Kansas City, Missouri on February 25

through March 2, 2018 and the National Association of County and City Health Officials 2018 Vector Control Summit on March 13 through March 15, 2018. The board asked Mr. Kinley to provide a calendar highlighting the proposed meeting schedule and another calendar that shows Mr. Kinley's travel plans.

ADJOURNMENT: Mrs. Chadwick entertained a motion to adjourn. Mr. Carlsen moved to adjourn the meeting, Mrs. Zemaitis seconded the motion, and the motion carried (Carlsen, Zemaitis, Unanimous). The meeting adjourned at 8:15 p.m.