



**PUBLIC MEETING MINUTES**  
**August 20, 2018**  
**Gem County Mosquito Abatement District**  
**7:00 p.m.**

**CALL TO ORDER:** 7:00 p.m.

**MEMBERS PRESENT:** Tom Carlsen, Michele Chadwick, Bonnie Diedrich.

**MEMBERS ABSENT:** Anita Taylor (arranged).

**OTHERS PRESENT:** Manager Jason Kinley.

**ROLL CALL:** Manager Jason Kinley; Member Bonnie Diedrich; Co-Chair Tom Carlsen; Co-Chair Michele Chadwick; Field Operations Coordinator Cody Johns; Commissioner Bryan Elliott (7:05 p.m.).

**AGENDA AMENDMENTS:** None. There was a minor typographical error on the agenda, stating that the Fiscal Year 2018 Budget Hearing was to be held. The correction was identified and posted on corrected agendas earlier in the day to reflect that the board of trustees is holding the Fiscal Year 2019 Budget Hearing.

**CONSENT AGENDA:** The consent agenda was presented to the board. After brief discussion, Mrs. Chadwick entertained a motion to approve the consent agenda as amended, with a correction in meeting location for the July 31, 2018 public meeting. Mr. Carlsen moved to approve the consent agenda as amended, Ms. Diedrich seconded the motion, and the motion carried unanimously (Carlsen, Diedrich, Unanimous).

**ITEMS FROM THE BOARD:** None.

**MANAGER'S REPORT:** Mr. Kinley provided an in-depth staffing and operations update to include a current mosquito surveillance and control report for brief discussion. Mr. Kinley provided a brief facility and equipment update. There were no treatment exclusion requests to review. He concluded his report with an update for an employee appreciation event, and dates for the event were discussed.

**NEW BUSINESS:** The Gem County Mosquito Abatement District held its Fiscal Year 2019 Budget Hearing. Mrs. Chadwick opened the FY2019 Budget Hearing for public comment at 7:26 p.m. There were no members of the public in attendance. Mrs. Chadwick closed the FY2019 Budget Hearing for public comment at 7:27 p.m. After an opportunity for discussion, Mrs. Chadwick entertained a motion to approve the FY2019 Budget as presented and published and to accept and include Resolution 2018-04 for encumbering a forgone amount of \$1086. Ms. Diedrich moved to approve the FY2019 Budget as presented and published and to accept and include Resolution 2018-04 for encumbering a forgone amount of \$1086, Mr. Carlsen seconded the motion, and the motion carried unanimously (Diedrich, Carlsen, Unanimous).

Mr. Kinley presented information and an update regarding the administration building plans and bid development, as provided by Keller Associates. The board reviewed the plans, discussed and suggested some minor floor plan changes, and were satisfied with other specifications as presented by the consultant. No action was taken since the materials presented were for informational purposes only.

**ADJOURNMENT:** The meeting adjourned at 7:46 p.m.